

**MEETING OF THE
FINANCE AND RESOURCES COMMITTEE**

19th November 2010, 3.30 pm
Committee Room

A G E N D A

0. **Election of Chairman** – To serve until the first meeting after the 1st April 2011 in accordance with the Corporation's Standing Orders
1. **Declaration of Interests** – Members are reminded of the need to declare any personal or financial interests in any item of business to be discussed during the meeting.
2. **Apologies for absence** - To receive and consider for approval the apologies for absence of members from the meeting.
3. **Minutes of the meeting held on the 9th June 2010** – attached
- 3.1 Matters arising from the minutes of the meeting held on the 9th June 2010
4. **Confidential minutes of the meeting held on the 9th June 2010** – attached
- 4.1 Matters arising from the confidential minutes of the meeting held on the 9th June 2010
5. **Correspondence:**
 - (i) Letter dated 28th October 2010 from Skills Funding Agency
6. **Risk Management** – Review of top risks which are the responsibility of the F&R Committee to monitor and review;
7. **Strategic Objectives** – Progress review of Functional Objectives 2010/2011 for Resources & Finance – paper attached
8. **Human Resources:**
 - (i) Report on Performance Review of the Clerk 2009/2010 – **strictly confidential paper attached**
 - (ii) Annual Training Evaluation – **paper attached**
 - (iii) HR Strategy Update – November 2010 – **paper attached**
9. **Financial Issues:**
 - (i) **The 2009/2010 Closure of Accounts** – confidential paper attached
 - (ii) **The Management Accounts at 31st October 2010** – confidential paper
 - (iii) **Report on Sources of all Funding** – paper attached
 - (iv) **Annual Review of College Financial Regulations** – paper attached
10. **Resources:**
 - (i) **Annual Health and Safety Report to the Corporation 2009/2010** – paper attached
11. **Date of next meeting** – In accordance with the Corporation Calendar for 2010/2011, the next meeting is scheduled for **Wednesday 9th March 2011 at 5.30 pm**