

**MEETING OF THE  
FINANCE AND RESOURCES COMMITTEE**

24<sup>th</sup> November 2014, 5.30 pm  
Committee Room

**A G E N D A**

1. **Annual Election of Chair** – This item was deferred from the 18<sup>th</sup> June 2014 meeting. Chair to be elected in accordance with the Standing Orders of the Corporation to serve until the first meeting after the 1<sup>st</sup> April 2015
2. **Declaration of Interests** – Members are reminded of the need to declare any personal or financial interests in any item of business to be discussed during the meeting.
3. **Apologies for absence** - To receive and consider for approval the apologies for absence of members from the meeting
4. **Minutes of the meeting held on the 18<sup>th</sup> June 2014** – attached
- 4.1 Matters arising from the minutes of the meeting held on the 18<sup>th</sup> June 2014
5. **Confidential minutes of the meeting held on the 18<sup>th</sup> June 2014** – attached
- 5.1 Matters arising from the confidential minutes of the meeting held on the 18<sup>th</sup> June 2014
6. **Correspondence**
7. **Risk Management** – Review of top risks which are the responsibility of the F&R Committee to monitor and review – **paper attached**
8. **Finance & Resources:**
  - (i) The Draft 2013/2014 Financial Statements – **confidential paper attached**  
(including Grant Thornton Audit Findings Report and Letter of Representation)
  - (i)(a) Self-Assessment of Compliance with Regularity & Propriety Requirements - **attached**
  - (ii) Review of 2014/2015 Financial Performance including the Management Accounts at 31<sup>st</sup> October 2014 – **confidential paper**
  - (iii) HR Strategy Update – **paper attached**
  - (iv) Annual Health and Safety Report to the Corporation 2013/2014 – **paper attached**
  - (v) Review of the College's Health and Safety Policy – **paper attached**
  - (vi) Annual Review of the Financial Regulations – **paper attached**
9. **Senior Management HR Issues:-**
  - (i) Performance Review of the Deputy Principal 2013/2014 – **strictly confidential paper to follow**

Committee to note that the Appraisal of the Principal and the Clerk is scheduled to take place on 10<sup>th</sup> December 2014 and will be reported to the Spring term meeting of the Committee.
10. **Date of next meeting** – In accordance with the Corporation Calendar for 2014/2015, the next meeting is scheduled for **Wednesday 11<sup>th</sup> March 2015 at 5.30 pm**