**MEETING OF THE CORPORATION**

**OF FAREHAM COLLEGE**

5th April 2017 – 4.30 pm

## Large Conference Room

# A G E N D A

1. **Declaration of interests** – Members are reminded of the need to declare any personal or financial interest in any item of business to be discussed during the meeting

2. **Annual Election of Chair of the Corporation** – Members to consider the nominations for the election of the Chair of the Corporation during the period **1st April 2017 to 31st March 2018**. Nominations papers previously circulated, Clerk to report at the meeting.

2.1 **Annual Election of Vice-Chair of the Corporation** – Members to consider the nominations for the election of the Vice-Chair of the Corporation during the period **1st April 2017 to 31st March 2018**. Nominations papers previously circulated, Clerk to report at the meeting.

3. **Apologies for absence and welcome to new members –** To receive and consider for approval the apologies for absence of members from the meeting.

4.1 **Minutes of the meeting held on the 7th December 2016** – attached

4.2 Matters arising from the minutes of the meeting held on the 7th December 2016

4.3 **Confidential minutes of the meeting held on the 7th December 2016** – attached

4.4 Matters arising from the confidential minutes of the meeting held on the 7th December 2016

4.5 **Strictly confidential minutes of the meeting held on the 7th December 2016**

4.6 Matters arising from the strictly confidential minutes of the meeting held on the 7th December 2016

5. **Correspondence**:

1. SFA Letter dated 10th March 2017: Fareham College Financial Statements 2015/2016 – **attached to note**

(ii) Letter dated 16th March 2017 from FE Commissioner

6. **Governor Engagement**: An opportunity for members to provide feedback on any development sessions or cross-College events attended

**CHIEF EXECUTIVE REPORTING & strategic issues:**

**7.** (i) The Principal’s Spring Term Report – **report attached**

(ii) Presentation from the Principal on Strategic Planning

(ii) Review of Progress against Strategic Objectives 2016/2017– **paper attached**

**Deputy principal reporting:**

**8.**

(i) Apprenticeship Reforms & the Apprenticeship Levy:An Update & Progress Check for Governors - **paper attached**

(ii) Facts and Figures ‘Pocket Brief’ – **attached**

(iii) Internationalisation Policy – **attached**

(iv) H.E Strategy – **attached**

(v) Attendance Strategy - **attached**

**COLLEGE FINANCe, Resource & Audit MATTERS:**

9. (i) Management Accounts at 28th February 2017 – confidential paper attached

(ii) Budgetary Considerations for 2017/2018 – confidential paper attached

(iii) IT Strategy Review: Position Statement – confidential paper attached

(iv) Annual Review of Fees Policy 2017/2018 – **attached for consideration**

(v) Contract for External Audit Service Providers 2017/2018 – **paper attached**

**CORPORATION BUSINESS MATTERS:**

**10.** (i) General Report of the Search Committee – **paper attached**

(ii) Preparations for the Governor Self-Assessment 2016/2017 – **paper attached**

**confidential and STRICTLY CONFIDENTIAL BUSINESS ITEMS:**

**For Governors who are not Staff and Student Only: (Staff and Student Governors and Executive Officers to withdraw**

**11.** (i)Performance Review Deputy Principal 2015/2016 **– strictly confidential**

**paper attached**

(ii) Performance Review of the Clerk 2015/2016 – **strictly confidential paper attached**

(iii) Performance Review of the Principal 2015/2016 – **strictly confidential paper attached**

**termly reports of corporation committees & items for information:**

These items will be circulated electronically:

12. (i) Termly Report of the TSC&Q Committee;

(ii) Termly Report of the Finance & Resources Committee;

(iii) Termly Report of Audit Committee;

(iv) Minutes of the MWG meeting held on 25th January 2017;

(v) Minutes of the MWG meeting held on 13th March 2017;

(vi) Minutes of the Wellbeing Committee meeting held on 1st March 2017;

(vii) BRC Staff Liaison Committee – minutes of the 1st February 2017 meeting;

(viii) CEMAST Staff Liaison Committee – minutes of the 2nd February 2017 meeting;

(ix) Student Board – minutes of the 13th January 2017 meeting

(x) BRC Staff Liaison Committee – minutes of the 22nd March 2017 meeting;

(xi) CEMAST Staff Liaison Committee – minutes of the 29th March 2017 meeting;

(xii) Student Board – minutes of the 29th March 2017 meeting.

**13. Date of the next meeting** – In accordance with the approved Corporation Calendar 2016/2017, the next full meeting of the Corporation is scheduled to take place on **Wednesday 28th June 2017 at 4.30pm.**