## MEETING OF THE

## FINANCE AND RESOURCES COMMITTEE

16th November 2016, 5.30 pm

#### Committee Room

## A G E N D A

**1. Declaration of Interests** – Members are reminded of the need to declare any personal or financial interests in any item of business to be discussed during the meeting.

**2. Apologies for absence** - To receive and consider for approval the apologies for absence of members from the meeting

**3. Minutes of the meeting held on the 8th June 2016** – attached

**3.1** Matters arising from the minutes of the meeting held on the 8th June 2016

**4. Confidential minutes of the meeting held on the 8th June 2016** – attached

**4.1** Matters arising from the confidential minutes of the meeting held on the 8th June 2016

(i) **Minute 31/16: IT Strategy Update** – verbal update from Principal;

**5. Correspondence**

**6. Risk Management** – Review of top risks which are the responsibility of the F&R Committee to monitor and review – **paper attached**

**7. Finance & Resources:**

1. The Draft 2015/2016 Financial Statements – **confidential paper attached**   
   (including Grant Thornton Audit Findings Report and Letter of Representation)

(ii) Self-Assessment of Compliance with Regularity & Propriety Requirements – **attached**

1. Management Accounts at 30th September 2016 – **confidential paper**

(iv) Annual Review of Financial Regulations 2016 – **paper attached**

(v) Annual Health and Safety Report to the Corporation 2015/2016 – **paper attached**

**8. Senior Management HR Issues:-**

1. Review of Pay and Remuneration of Senior Postholders and the Clerk – **strictly confidential paper to be provided at the meeting**

Committee to note that the Appraisal of the Principal, Deputy Principal and the Clerk will be reported to the Spring term meeting of the Committee.

**9. Date of next meeting** – In accordance with the Corporation Calendar for 2016/2017, the next meeting is scheduled for **Wednesday 13th March 2017 at 5.30 pm**