FAREHAM COLLEGE

# **MEETING OF THE SEARCH COMMITTEE**

1st March 2017

# **M I N U T E S**

 Present: Miss E Champion

 Mr N Duncan

Mr P Grimwood

 Mr D Hart (Chair)

 Mrs J Lancaster

 Dr Chris Thomas

 In attendance: Mrs J Eayrs (Clerk)

**01/17 Declaration of interests**

 Members were reminded of the need to declare any personal or financial interest in any item of business to be discussed during the meeting. There were no interests declared.

**02/17 Apologies for absence**

 Apologies for absence were received and accepted from Mr Ramsay and Mrs Tilt.

**03/17 Minutes of the meeting held on the 2nd November 2016**

 The minutes of the meeting held on the 2nd November 2016 were agreed as a true and accurate record and were signed by the Chair. There were no matters arising from them which were not covered elsewhere on the agenda.

**04/17 The Current Membership Position – March 2017**

 Members of the Committee received a paper on the Current Membership Position – March 2017. Governors reviewed the contents of the paper and the key issues currently under consideration or in train as follows:

**(i) Governors** – Members of the Committee noted that there were currently **NO vacancies** on the Board. The Committee were reminded that there was **ONE** Associate Governor (Mark Hoban, appointed in December 2015) and **ONE** ‘Governor in Waiting’ (Paul Marchbank, appointed in December 2016) so that, should a vacancy arise, he could take up post immediately, depending on the skills being lost at that time. Members acknowledged that it was envisaged that Mr Marchbank would fill the vacancy which would arise as a result of Mr Hart completing his service to the Board on the 30th April 2017;

**(ii) Mr Mike Mansergh/Mr Kevin Briscoe/Ms Karen Woods** – An application from Mr Mansergh, Mr Briscoe and Ms Woods for re-appointment to the Board for a second term of office was received and considered by the Committee. Members agreed to recommend them for re-appointment to the Board;

**(iii) Student Governors** – Members noted that the appointment to the Corporation of the chosen nominees for the Student Governor roles had been endorsed by the Board at its meeting on the 7th December 2016 as follows:
- **President** – Sam Riches: studying BTEC Level 3 in Uniformed Services;
- **Vice-President (CEMAST)** – Hannah Smith: studying BTEC Level 3 in Electrical Engineering;
- **Vice-President (BRC)** – Lee Fitzjohn: studying Level 2 Hairdressing.

**(iv) Review of Memberships 2016/2017**

Members noted that the following term of office was due to come to an end during the remainder of the **2016/2017** year.

* **Miss Emma Champion** – Emma’s first term of office was due to come to an end on 31st August 2017. The Clerk confirmed that she would seek confirmation of her intention to apply for a 2nd term of office and report back to the next Search Committee in May 2017.

**(v) Advanced Review of Memberships Autumn Term 2017**

Members noted that the following terms of office were due to come to an end during the Autumn term 2017:

* **Mr Chris Thomas** – First term of office was due to come to an end on 31st December 2017. The Clerk confirmed that she would seek confirmation of his intention to apply for a 2nd term of office early in the Autumn term and report back to the Search Committee in due course;
* **Mrs Jan Lancaster** – Second term of office was due to come to an end on 31st December 2017. The Clerk confirmed that she would seek nominations from all members of the Support Staff early in the Autumn term and report back to the Search Committee in due course.

**Members of the Committee undertook the following action:**

1. **Reviewed the contents of the paper and noted the current membership position as outlined in Appendix A to the paper;**
2. **Considered the application from Mr Mike Mansergh, Mr Kevin Briscoe and Ms Karen Woods and agreed to recommend them for re-appointment to the Board to serve for a second term of office from 01.05.17 to 30.04.20;**
3. **Noted the position regarding the memberships which were due to come under review during the remainder of the 2016/2017 academic year and the Autumn term 2017 and the related actions.**

**05/17 Membership of Corporation Committees**

 Members of the Committee received a paper which outlined the current Membership of Corporation Committees at March 2017.

In reviewing the membership profile of Corporation Committees, members noted that the membership of all Committees was complete.

**Members reviewed and noted the contents of the paper and agreed to recommend the Corporation Committee membership profile attached as Appendix A to the paper for formal approval by the Corporation at its meeting on the 5th April 2017.**

**06/17 Date of next meeting**

 Members noted that the next meeting was scheduled to take place on the 10th May 2017 at 5.30 pm.