## AUDIT COMMITTEE

8th June 2017, 5.30 p.m.

### Large Conference Room

**A G E N D A**

1. **Private pre-meeting with Internal Audit Service Provider** – Members of the Committee to meet privately with Mazars without Executive/management members present
2. **Declaration of Interests** – Members are reminded of the need to declare any personal or financial interests in any item of business to be discussed during the meeting.
3. **Annual Election of Chair –** In accordance with the Standing Orders, to serve until the first meeting after the 1st April 2019
4. **Apologies for absence and welcome to new members** - To receive and consider for approval the apologies for absence of members from the meeting.

6. Minutes of the meeting held on 14th March 2018 – **attached**

* 1. Matters arising from the minutes of the meeting held on the 14th March 2018
1. **Termly Update on Risk Management** – paper attached
2. **Internal Audit:**
3. Internal Audit Progress Report – for the year ended 31 July 2017 – **report to follow**
4. Internal Audit Report – Learner Number Systems (03.17/18) – **report attached**
5. Internal Audit Report – Apprenticeship Levy Implementation (04. 17/18) – **report attached**
6. Internal Audit Report – Sub-contracting – **verbal report from Mazars**
7. Internal Audit Report – IT Strategy and Security – **report to follow**
8. Internal Audit Strategy and Operational Audit Plan 2018/2019 (Draft) – **to follow**
9. **External Audit:**
10. Tender for External Audit Service Provider 2018/2019 – **paper attached**
11. **Review and Evaluation:**
12. Annual Review of Whistle Blowing and Bribery Policy – **paper attached**
13. Review of the Operation of the Audit Committee – **paper attached**
14. Review of Internal Audit Recommendations – **paper attached**
15. Annual review of Board performance against the key responsibilities enshrined in the Code of Good Governance for English Colleges – **paper attached** including:
* Annual review of Terms of Reference of F&R Committee – **attached**
* Annual review of Annual Cycle of Business – **attached**
1. **Review of Performance of Audit Service Providers & Consideration of Re-appointment**

(i) Review of Performance of Internal Auditors for the year 2017/2018 and establishment of performance indicators for the year 2018/2019 – **paper attached**

(ii) Contract for Internal Audit Service Providers 2018/2019 – **paper attached**

1. **Dates of meetings in the 2018/2019 academic year** – The following dates for the 2018/2019 academic year are proposed, with all meetings to start at 5.30 pm:
* 28th November 2018;
* 13th March 2019;
* 12th June 2019.