**MEETING OF THE CORPORATION**

**OF FAREHAM COLLEGE**

28th March 2018 – 4.30 pm

## Large Conference Room

# A G E N D A

1. **Address by David Hughes, Chief Executive of AoC,** on FE landscape and sector challenges;

1. **Declaration of interests** – Members are reminded of the need to declare any personal or financial interest in any item of business to be discussed during the meeting

2. **Annual Election of Chair of the Corporation** – Members to consider the nominations for the election of the Chair of the Corporation during the period **1st April 2018 to 31st March 2019**. Nominations papers previously circulated, Clerk to report at the meeting.

2.1 **Annual Election of Vice-Chair of the Corporation** – Members to consider the nominations for the election of the Vice-Chair of the Corporation during the period **1st April 2018 to 31st March 2019**. Nominations papers previously circulated, Clerk to report at the meeting.

3. **Apologies for absence and welcome to new members –** To receive and consider for approval the apologies for absence of members from the meeting.

4.1 **Minutes of the meeting held on the 13th December 2017** – attached

4.2 Matters arising from the minutes of the meeting held on the 13th December 2017

4.3 **Strictly confidential minutes of the meeting held on the 13th December 2017** – attached for members who are not staff and students only

4.4 Matters arising from the strictly confidential minutes of the meeting held on the 7th December 2016

4.5 **Confidential Minutes of the Special meeting held on the 7th February 2018** – attached

4.6 Matters arising from the confidential minutes of the special meeting held on the 7th February 2018

4.7 **Strictly Confidential Minutes of the Special meeting held on the 7th February 2018** – attached for members who are not staff and students only

4.8 Matters arising from the strictly confidential minutes of the special meeting held on the 7th February 2018

5. **Correspondence**:

(i) Letter from ESFA dated 14th March 2018 – Fareham College Financial Statements 2016 – 2017 – for information

6. **Governor Engagement**: An opportunity for members to provide feedback on any development sessions or Cross-College events attended

**CHIEF EXECUTIVE REPORTING & strategic issues:**

**7.** (i) Strategic Options Review Update – **report attached**

(ii) The Principal’s Spring Term Report – **report attached**

(iii) Review of Progress against Strategic Objectives 2016/2017– **paper attached**

**Deputy principal reporting:**

**8.**

(i) Curriculum and Quality Update – **paper attached**

(ii) Facts and Figures ‘Pocket Brief’ – **attached**

(iii) Employer Engagement Strategy 2018-2020 - **attached**

(iv) Advanced Level Strategy (Technical Baccalaureate) – **attached**

**COLLEGE FINANCe, Resource & Audit MATTERS:**

9. (i) Management Accounts at 28th February 2018 – confidential paper attached

 (ii) Outline Budget Strategy for 2018/2019 and 2019/2020 – confidential paper attached

 (iii) IT Strategy Update: February 2018 – paper attached

(iv) Annual Review of Fees Policy 2018/2019 – **attached for consideration**

(v) Tender for External Audit Service Providers 2018/2019 – **paper attached**

**CORPORATION BUSINESS MATTERS:**

**10.** (i) Preparations for the Governor Self-Assessment 2017/2018 – **paper attached**

 (ii) Notification of Chairman’s Action – **paper attached**

**confidential and STRICTLY CONFIDENTIAL BUSINESS ITEMS:**

**For Governors who are not Staff and Student Only: (Staff and Student Governors and Executive Officers to withdraw)**

**11.** (i)Performance Review Deputy Principal 2015/2016 **– strictly confidential**

**paper attached**

(ii) Senior Postholder Correspondence – **strictly confidential email from Executive Director HR to Chair attached**

*To note that the appraisal of the Principal and the Clerk took place on Monday 26th March 2018. Outcome reports will be presented at the Summer term cycle of meetings on the 6th June 2018 (F&R Committee) and the 27th June 2018 (full Corporation).*

**termly reports of corporation committees & items for information:**

These items will be circulated electronically:

12. (i) Termly Report of the TSC&Q Committee;

(ii) Termly Report of the Finance & Resources Committee;

(iii) Termly Report of Audit Committee;

(iv) Minutes of the MWG meeting held on 2nd February 2018;

(v) Minutes of the MWG meeting held on 7th March 2018;

(vi) Minutes of the Wellbeing Committee meeting held on 12th March 2018;

(vii) BRC Staff Liaison Committee – minutes of the 31st January 2018 meeting;

(viii) CEMAST Staff Liaison Committee – minutes of the 1st February 2018 meeting;

(ix) Student Board – minutes of the 7th February 2018 meeting

**13. Date of the next meeting** – In accordance with the approved Corporation Calendar 2017/2018, the next full meeting of the Corporation is scheduled to take place on **Wednesday 27th June 2018 at 4.30pm.**