## MEETING OF THE

## FINANCE AND RESOURCES COMMITTEE

6th June 2018 5.30 pm

#### Committee Room

## A G E N D A

**1. Annual Election of Chairman –** In accordance with the Standing Orders, to serve until the first meeting after the 1st April 2019

**2. Annual Election of Vice-Chairman** – In accordance with the Standing Orders, to serve until the first meeting after the 1st April 2019

**3. Declaration of Interests** – Members are reminded of the need to declare any personal or financial interests in any item of business to be discussed during the meeting.

**4. Apologies for absence** - To receive and consider for approval the apologies for absence of members from the meeting.

**5. Minutes** of the meeting held on the 7th March 2018 – **attached**

**5.1** Matters arising from the minutes of the meeting held on the 7th March 2018

**5.2 Confidential minutes** of the meetingheld on the 7th March 2018 – **attached**

**5.3** Matters arising from the confidential minutes of the meeting held on the 7th March 2018

**5.4** **Strictly confidential minutes** of the meetingheld on the 7th March 2018 – **attached**

**5.5** Matters arising from the strictly confidential minutes of the meeting held on the 7th March 2018

**6. Risk Management** – Review of Top College Risks which are the responsibility of the F&R Committee to monitor and review – **paper attached**

**7. Finance & Resources:**

(i) **Management Accounts at 30th April 2018** – confidential paper attached

(ii) **Financial Plan 2018/2019 and 2019/2020** – confidential paper attached

 (iii) **Health and Safety Summer Term Report 2018** – paper attached

**8. Annual Review and Evaluation:**

1. Annual review of Terms of Reference of F&R Committee – **attached**
2. Annual review of Annual Cycle of Business – **attached**
3. Annual review of Board performance against the key responsibilities enshrined in the Code of Good Governance for English Colleges – **paper attached**

**9. Date of meetings in the 2018/2019 academic year, with all meetings to start at 5.30pm:**

 21st November 2018;

 6th March 2019;

 5th June 2019.