## MEETING OF THE

## FINANCE AND RESOURCES COMMITTEE

23rd November 2018, 10.00 am

#### Small Conference Room

## A G E N D A

**1. Declaration of Interests** – Members are reminded of the need to declare any personal or financial interests in any item of business to be discussed during the meeting.

**2. Apologies for absence** - To receive and consider for approval the apologies for absence of members from the meeting

**3. Minutes of the meeting held on the 6th June 2018** – attached

**3.1** Matters arising from the minutes of the meeting held on the 6th June 2018

**4. Confidential minutes of the meeting held on the 6th June 2018** – attached

**4.1** Matters arising from the confidential minutes of the meeting held on the 6th June 2018

**5. Strictly confidential minutes of the meeting held on the 6th June 2018** – attached

**5.1** Matters arising from the strictly confidential minutes of the meeting held on the 6th June 2018

**6. Correspondence:**

1. **ESFA Letter dated 15th October 2018**: Fareham College Financial Plan 2018-2020 – attached for information

(ii) **ESFA Letter dated 9th November 2018**: Early Intervention and Prevention

**7. Risk Management** – Review of top risks which are the responsibility of the F&R Committee to monitor and review – **a presentation will be provided by the Principal**

**8. Finance & Resources:**

1. The Draft 2017/2018 Financial Statements – **confidential paper attached**
(including RSM Management Letter and Letter of Representation)

(ii) Self-Assessment of Compliance with Regularity & Propriety Requirements – **attached**

1. Finance Record – **paper attached**
2. Management Accounts at 31st October 2018 – **confidential paper**

(v) Annual Review of Financial Regulations 2018 – **paper attached**

(vi) Annual Health and Safety Report to the Corporation 2017/2018 – **paper attached**

**9. Human Resources:**

1. HR Strategy Update: Position Statement – **to be provided at the meeting**

**10. Senior Management HR Matters:-**

1. Performance Review of the Deputy Principal 2017/2018 – **strictly confidential paper** **attached** *(for Governors who are not Staff and Student only)*
2. Private Medical Insurance Renewal – **strictly confidential paper for discussion to be provided at the meeting** *(for Governors who are not Staff and Student only);*

**11. Date of next meeting** – In accordance with the Corporation Calendar for 2018/2019, the next meeting is scheduled for **Wednesday 6th March 2019 at 5.30 pm**