## MEETING OF THE

## FINANCE AND RESOURCES COMMITTEE

18th June 2019 5.30 pm

#### Small Conference Room

## A G E N D A

**1. Annual Election of Chairman –** In accordance with the Standing Orders, to serve until the first meeting after the 1st April 2020

**2. Annual Election of Vice-Chairman** – In accordance with the Standing Orders, to serve until the first meeting after the 1st April 2020

**3. Declaration of Interests** – Members are reminded of the need to declare any personal or financial interests in any item of business to be discussed during the meeting.

**4. Apologies for absence** - To receive and consider for approval the apologies for absence of members from the meeting.

**5. Minutes** of the meeting held on the 6th March 2019

**5.1 Matters arising** from the minutes of the meeting held on the 6th March 2019

**5.2 Confidential minutes** of the meetingheld on the 6th March 2019

**5.3** **Matters arising** from the confidential minutes of the meeting held on the 6th March 2019

**6. Risk Management** – Review of Top College Risks which are the responsibility of the F&R Committee to monitor and review

**7. Finance & Resources:**

(i) **Management Accounts at 30th April 2019**

(ii) **Budget 2019/2020 and Financial Plan 2020/2021**

(iii) **Property Strategy 2019 – 2024: Enhancing an Outstanding College**

(iii) **Health and Safety Summer Term Report 2019**

(iv) **Health and Safety External Consultant Report (Executive Summary)**

**8. Annual Review and Evaluation:**

1. Annual review of Terms of Reference of F&R Committee
2. Annual review of Annual Cycle of Business
3. Annual review of Board performance against the key responsibilities enshrined in the Code of Good Governance for English Colleges

**9. Date of meetings in the 2019/2020 academic year, with all meetings to start at 5.30pm:**

* 20th November 2019;
* 11th March 2020;
* 10th June 2020.