

2022-2023

Vulnerable Bursary Fund Application Form For Students aged 16 - 18

The **Vulnerable Bursary Fund** has been introduced by the Government for young people it considers to be the most in need. This Bursary can pay you up to £1,200 over the College year and has strict eligibility criteria.

Vulnerable Bursary Fund – Are you eligible?

To be eligible to receive support from this fund you must be:

- Aged 16, 17 or 18 at the start of your course

and you must meet at least one of the following criteria; you must be:

- A young person claiming Income Support or the Income Support element of Universal Credit **in your own name**
- A young person who is 'Looked After' and in the Care of the Local Authority – you will need to provide proof of financial need
- A young person who is a Care Leaver – you will need to provide proof of financial need
- A young person who is in receipt of both **Employment & Support Allowance and Disability Living Allowance** (or Personal Independence Payments (PIP)). *You must be receiving both benefits in your own name at the same time to qualify and may also need to provide proof of household income*

Vulnerable Bursary Fund – How to apply

1. Check that you meet one of the criteria listed above (please contact Student Support if you are unsure)
2. Attach evidence of your eligibility to your completed Vulnerable Bursary Application Form
3. Send the application form and evidence by post or email to the address below

Vulnerable Bursary Fund - What happens next?

We will aim to process your application within two weeks from the date we receive it. If you have not completed the form in full or you have not provided evidence of your eligibility, then we will return the form to you. When we have assessed your application we will write to you with the outcome explaining how your award will be paid. If your application is unsuccessful we will send you a letter explaining why which will include details of **how you can appeal**.

Free College Meals

If you received free meals at school and are now aged 16 – 18 you may be entitled to free meals at College as well. To check if you are eligible you will need to apply online via the Hampshire County Council Free Meals portal:

www.cloudforedu.org.uk/ofsm/fe-apply

Please note that your application for Free College Meals can only be made on this website, you can find out more about the Free College Meals process on the College website or from the 'Free College Meals' leaflet.

Please send your completed application form and proof of income to:

Student Support, Fareham College, Bishopsfield Road, Fareham, PO14 1NH

Or

Email your completed electronic application form and scanned/electronic proof of income to: bursary@fareham.ac.uk

Application for Financial Support 2022-2023

16 – 18 Vulnerable Bursary Fund



Section 1: Student Personal Details

First Name:		Surname:	
Date of Birth:		Age on 01/09/22:	
Address:			
Post code:		Email address:	
Mobile no:		Home tel No:	

Section 2: Course Details

Course Name:		Start Date:	
--------------	--	-------------	--

Section 3: Student Circumstances

Please tick all of the statements below that apply to you	✓
I am in Care <i>(please provide a letter from the Local Authority/Social Services to confirm your status and financial need)</i>	
I am a Care Leaver <i>(please provide a letter from the Local Authority/Social Services to confirm your status and financial need)</i>	
I receive Income Support or Universal Credit because I am under 19 and I live independently from my parents <i>(please provide your Income Support or Universal Credit letter from the Benefits Agency)</i>	
I receive Disability Living Allowance or Personal Independence Payments and Employment & Support Allowance in my own name <i>(please provide your DSA or PIP and ESA letters from the Benefits Agency. You may also need to provide proof of household income)</i>	
<p>If you tick any of the boxes next to the statements above and can provide proof of your circumstances, then it is likely that you will be eligible for Vulnerable Bursary payments. If none of the above statements apply to you then it is unlikely you will qualify for Vulnerable Bursary payments and you will need instead to complete the <u>Discretionary Bursary Application Form</u></p>	

Section 4: What else do you need financial assistance with?

Please ✓ all the boxes that you think may apply	
<input type="checkbox"/> College bus pass	<i>Only available if you live more than 1 mile away from College</i>
<input type="checkbox"/> Help with Train Fares	<i>termly payments towards train fares based on station nearest your home address</i>
<input type="checkbox"/> Hairdressing and/or Beauty Therapy kit	<i>Please note uniform funding is not available</i>
<input type="checkbox"/> Catering Kit	<i>Please note support with textbooks is not available</i>
<input type="checkbox"/> Protective clothing for Construction, Motor Vehicle, or Engineering courses	
<input type="checkbox"/> Other Course Related Costs please give details below:	

Childcare Costs while you learn – Please note that you will need to apply online to **Care to Learn** for your childcare funding. Please contact the Bursary Support Service on 0800 121 8989 for details on how to apply or visit www.gov.uk/care-to-learn

Section 5: Proving Financial Need

In order to assess your application, the College needs confirmation that your costs are not already being met elsewhere. Please use this box to tell us if anybody supports you financially e.g. Foster Parents, Social Services, Partner. We may need to ask for further information regarding this before we can make an assessment.

Name of your Social Worker/Support Worker:	
Contact Email address:	
Name of Carer/Foster Parent:	
Contact Email address:	

Section 6: Student Bank Details

If you are eligible, the College will make Vulnerable Bursary payments to you via BACS transfer directly into your bank account. Please provide bank account details below making sure that all sections are completed; please note that these payments **must** be made into your bank account. The College will only make payments into an alternative account if you give us written permission to do so.

Please tick here if you do not have a bank account in your own name and would like us to send you a form to complete to give permission to make payments to another account.

Bank/Building Society Name:	
Bank/Building Society Branch (e.g. Fareham, Gosport, Southampton etc.):	
Name of Account Holder:	
Account Number (usually 8 digits long):	
Sort Code: (6 digits long)	

Section 7: Declaration

- I certify that the information I have provided on this application form is complete and accurate to the best of my knowledge and understand that if I provide false information my application will not proceed and that the College may reclaim any funding already allocated to me.
- I understand that the information provided on this form may be shared with other departments in the College and External Agencies if necessary.
- I understand that any funding awarded will be subject to satisfactory behaviour, attendance and completion of work on the course.
- I understand that this application only applies to one academic year and that I will need to reapply if I require financial assistance with study for further years.
- I understand that if I withdraw from my course I may have to pay back all or some of the monies awarded to me or paid on my behalf.
- I understand that it is my responsibility to inform the Benefits Agency of any financial support I receive that may have an impact on any benefits I receive. *A typed name below will be treated as a signature*

Signature: _____ Date: _____

Please note that your application WILL NOT be assessed if you have not completed all of the necessary sections and/or you have not provided any proof of eligibility.

Office Use Only 16 – 19 Vulnerable Bursary Fund 2022/23

OFFICE USE ONLY: Date received:

Student Name:

Person Code:

Course:

Vulnerable Bursary Terms	Total award allocated £
---------------------------------	--------------------------------

Travel Costs	Total award allocated £
---------------------	--------------------------------

On course costs	Total award allocated £
------------------------	--------------------------------

Other	Total award allocated £
--------------	--------------------------------

Eligibility Criteria	
Evidence Received	

Other info
