

**MEETING OF THE SEARCH COMMITTEE OF THE CORPORATION
OF FAREHAM COLLEGE**

Tuesday 9th November 2021

THIS MEETING WAS HELD VIRTUALLY VIA TEAMS

M I N U T E S

Present: Kevin Briscoe
Emma Champion
Mark Hoban (Chair and Vice Chair of Corporation)
Andy Wannell

In Attendance : Andrew Kaye (Principal)
Georgina Flood (Head of Governance)

16/21 Item 1 Declaration of Interests

Members were reminded of the need to declare any personal or financial interest in any items of business to be considered during the meeting. There were no interests declared.

17/21 Item 2 Apologies for absence

No apologies for absence were received.

18/21 Item 3 Minutes of the meeting held on the 25 May 2021.

The minutes of the meeting held on the 25 May 2021 were approved as an accurate record. HG provided a verbal update to the SAR/Good Practice tracker.

19/21 Item 4 Current Membership

The HG provided an overview of the current membership position as well as the make-up of Corporation Committees and any related actions. It was noted that since the writing of the report, co-opted Audit Committee member Tony Rudd had also resigned from the Committee. It was noted the recruitment for vacancies was covered as a separate item on the agenda.

Members discussed the appointment of Chairs/Vice Chairs at the next Corporation meeting noting in particular the difficulties for the Audit Committee considering its reducing membership. It was agreed the HG would approach Ian Harris to see if he would be willing to step up as Chair when Adam leaves.

ACTION: Ian Harris to be approached for potential interest in the role of Audit Chair with effect from 1 January 2022.

The Committee noted the paper

20/21 Item 5 Current Governor Vacancies

The HG introduced this item noting the update report provided by Peridot (recruitment agency engaged to run the campaign). It was noted that a 'sift' report is due to be received tomorrow and that verbally Peridot have confirmed 7 applications have been received.

Members went onto to note the timeline for the recruitment of the Corporation Chair noting the intention

to formally appoint a 'Chair Elect' in June 2022 to be able to start in time for the academic year 2022-23.

The Committee noted the report

21/21 Item 6 Feedback from Governors 2021 Appraisal /Skills Audit/Attendance for 2020-21.

HG provided an overview of a report that provided summary detail of the 2021 appraisal/skills audit and attendance for 2021. It was agreed the addition of a 121 element to the appraisal had been positive and that this would be retained for future years.

HG highlighted those areas of knowledge base considered 'lowest' amongst Governors as being national and local sector knowledge as well as wider Committee knowledge (knowledge of those Committees that they are not part of), it was noted these areas would be used to help support the formulation of deep dives/ training and feedback sessions for the year ahead.

Members noted the attendance figures as slightly lower than the national average (whilst also noting the national average was likely slightly inflated this year because of the pandemic and the move to online meetings). Members were asked to note the improved Committee attendance figures.

The Committee noted the report

22/21 Item 7 Governor Appointment & Training Policy

HG reminded members the creation of this policy was a recommended action from the Governance SAR (Self-Assessment Report) of 2020-21, it was also noted with the impact of the White Paper a document outlining the College approach to the recruitment and development of its Governors would be a minimum requirement.

EC suggested she felt it would be good to offer student governors a governor 'buddy' that they can sit with/share papers/knowledge and ask questions of. HG confirmed a full induction and ongoing 'check-ins' were completed by herself but the addition of a Governor to this support would be welcome. All agreed this was a good idea that would have positive rewards for both parties. Members approved the policy.

The Committee approved the Governor Appointment & Training Policy

23/21 Item 8 Any other Business

There were no additional items of business. Members noted the next meeting of the Search Committee as the 2 March 2022. **The meeting closed at 17.40.**